## Explanation of variances – pro forma

Name of smaller authority: Carleton-in-Craven Parish Council

County area (local councils and parish meetings only):

**Insert figures from Section 2 of the AGAR in all Blue highlighted boxes**

**Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:**

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

| | 31/03/2022 £ | 31/03/2023 £ | Variance £ | Variance % | Explanation Required? | Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES | Explanation from smaller authority (must include narrative and supporting figures) |
|---|---|---|---|---|---|---|---|
| 1 Balances Brought Forward | 3,422 | 12,393 | | | | Explanation of % variance from PY opening balance not required - Balance brought forward agrees | |
| 2 Precept or Rates and Levies | 21,000 | 21,000 | 0 | 0.00% | NO | | |
| 3 Total Other Receipts | 2,301 | 6,006 | 3,705 | 161.02% | YES | | One off grant NYCC -Jan 2023 (£4,500), VAT return (£871) for period 2021/22)plus notes. |
| 4 Staff Costs | 2,540 | 7,240 | 4,700 | 185.04% | YES | | Previous Clerk deferred salary initial salary until June 2022 (£2,250.00) |
| 5 Loan Interest/Capital Repayment | 0 | 0 | 0 | 0.00% | NO | | |
| 6 All Other Payments | 11,790 | 13,460 | 1,670 | 14.16% | NO | | |
| 7 Balances Carried Forward | 12,393 | 18,699 | | | NO | VARIANCE EXPLANATION NOT REQUIRED | |
| 8 Total Cash and Short Term Investments | 12,393 | 18,700 | | | | VARIANCE EXPLANATION NOT REQUIRED | |
| 9 Total Fixed Assets plus Other Long Term Investments and | 109,757 | 109,757 | 0 | 0.00% | NO | | |
| 10 Total Borrowings | 0 | 0 | 0 | 0.00% | NO | | |

Receipts notes.
Note 1: NYCC grass splay contribution (2021/22/) £40.92 not claimed by previous Clerk.
Note 2: Sabre Insurance - claim for damage to fence. Dec 2022 - £530.20

**Rounding errors of up to £2 are tolerable**

**Variances of £200 or less are tolerable**

**BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)**