Minutes of the Annual Meeting of Carleton-in-Craven Parish Council held in the Village Hall on Wednesday the 30th October 2024 at 7.30 pm.

Present: Cllr. P. Holmes (Chair), Cllr. J Clark, Cllr. N Clayton-Stead, Cllr. S Prest, Cllr. J Taylor, Cllr. F Wood

24.724 **Public Participation Period.** One member of the public was in attendance. The forthcoming appeal of the planning application at Grundy Farm was discussed and a request made for the Parish Council to submit further correspondence.

24.725 **Apologies for absence.** Cllr. A Solloway and Cllr. R Lacy had provided apologies in advance which had been noted by the Clerk.

24.726 **Declarations of Disclosable Pecuniary and Other Interests**. None declared.

24.727 **Minutes**

Cllr. Taylor proposed that the minutes be approved and Cllr. Wood seconded. The minutes to the Parish Council meeting held on 25th September 2024 were approved.

24.728 **Progress Reports and Ongoing Matters**

24.729 It was resolved that the draft Terms of Reference for the Planning Committee be accepted.

24.730 It was resolved that the Parish Council submit a further letter regarding the appeal and the reasons why the Parish Council objected to the planning application.

24.731 Discussion took place regarding speeding "hot spots" within the village and the ineffective speed hump on West Road. It was resolved that the Clerk determine if Carleton Speed Watch are still in operation and can return to duties.

24.732 The Clerk updated the Parish Council on the current balances in the bank accounts. It was resolved that the precept not be increased for 2024/2025.

24.733 It was resolved that the Parish Council review the service specification for amenity areas early in the new year. The Parish Council must demonstrate that any works undertaken on council land represent good value for money for tax payers.

24.734 The Clerk advised that she has discussed a re-vamp of the Parish Council with Eyelid Productions. For an approximate cost of £650.00 (ex VAT), the website can be updated (with old documents archived) and re-designed to ensure full compliance with current legislation. It was resolved that the Clerk discuss further to ascertain next steps.

Signature of Chair:_____ Date: _____

24.735 The Clerk provided an update on recent activities:

The foot bridge between Brook View and Beck Side has been inspected by Highways and is sound apart from the cracking on the parapet. Planning is to be sought to remove the Willow tree growing alongside the bridge.

The Clerk has submitted a planning application to remove the trees growing next to the footpath adjacent to the beck opposite Carleton pharmacy. Tree Tops Forestry will provide a quotation for the works.

The new notice board has been ordered and the Clerk has written to the trustees of the Village Hall Committee advising that it will be installed on Parish Council land.

The woodchip has been topped up on the Recreation Ground. It was resolved that play sand be ordered. It was resolved that the Clerk obtain a quotation to replace the broken infant swing.

The Clerk gave a brief update regarding the Poor field on Heslaker.

24.736 **Planning applications.**

To discuss the following:

ZA24/26399/TPO – Fell 2 x Scots Pine at Carla Beck Barn, Carleton-in-Craven, BD23 3BU
RESOLVED to support application.
ZA24/26401/TCA – T1 Ash fell. T2 Weeping Ash fell. The Rectory, Carleton-in-Craven, BD23 3BY.
RESOLVED to support application.

24.737 **Financial Matters.**

The following items were presented for payment:

a) Windle and Bowker Ltd – Pay roll service – July to September 2024 - £28.80
b) Windle and Bowker Ltd – Pay roll service – July to September 2024 - £28.80
c) Mrs NJ Prest - Clerk's salary (net) – July to September 2024 – REDACTED
d) HMRC – Income tax on Clerk's salary- July to September 2024 - REDACTED
e) Creative Garden Designs – Heslaker grass cutting 2024 - £560.00
f) PPK Littlejohn – 2023/2024 AGAR - £252.00
g) Marc's Handyman Services – Distribution of woodchip on Recreation Ground -£80.00
h) CPA Horticulture – Woodchip for Recreation Ground - £333.73

Signature of Chair:_____ Date: _____

24.738 **Items for future agenda**

To discuss the “dip” in the lane on church lane.

It was agreed that the date of the next meeting to be Wednesday 24th November at 7.30pm.

The meeting concluded at 21.15pm

Signature of Chair:_____ Date: _____