Carleton-in-Craven Parish Council

Website: carletonincravenparishcouncil.gov.uk
Clerk: Nicola J Prest, Townley House, 2 Beech Hill Road, Carleton- in-Craven, BD23 3EP
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Dear Councillor, 25th April 2025

You are summoned to attend the next Meeting of Carleton-in-Craven Parish Council to be held at the village hall, Carleton-in-Craven, on WEDNESDAY, THE 30th of APRIL 2025 at 7.30pm.

Agenda

1.0)Public Participation Period (15 minutes maximum).

2.0)Apologies. To receive apologies and approve reason(s) for absence.

3.0)Declarations of Disclosable Pecuniary and Other Interests.

3.1)To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members Code of Conduct.

3.2) To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.

4.0) Minutes.

4.1) To approve the minutes of the Parish Council Meeting held on the 26th March 2025 as true and correct records.

5.0) Progress Reports. To receive information on the following ongoing issues and decide further action where necessary:

5.1) To review and adopt the updated Financial Regulations.

5.2) To agree and sign the Certificate of Exemption from a limited review- AGAR 2024/2025.

5.3) To discuss and agree action with reference to recent annual report of Recreation Ground.

5.4) To receive an update from the Clerk.

5.5) To receive an update from Cllr. Solloway

6.0) Planning Matters.

To review and discuss the following planning applicaitions:

ZA25/26836/TPO – Fell 1 x Wild Cherry tree (subject to a TPO) at 5 St Mary's Green, BD23 3DG – Resolved – refer to the expertise of the Tree Officer.

ZA25/26785/HH – Erection of timber log cabin for ancillary accommodation (retrospective) – Cedar Lodge, The Wend, BD23 3EH.
Resolved – no objection.

7.0) Financial Matters.

To note and approve the following items for payment:

a) Yorkshire Local Council Associations – Membership subscription 2025/2026 - £466.00
b) Wicksteed Leisure Ltd –Recreation Ground annual inspection - £180.00
c) Mrs NJ Prest (Clerk) – reimbursement for dog waste bags -£19.75, bin bags for Aire View dog bin - £16.98
d) Tree Tops Forestry Ltd – Removal of self seeded trees by beck, Townley Bridge - £834.00
e) Mr N Brown – Internal audit -accounts for period of 2024/2025 - £105.00
f) Carleton in Craven Village Hall Committee – Room hire for PC surgery 26/04/25 - £6.00
g) Creative Garden Designs – grass cutting in amenity areas – April 2025 - £770.00

8.0) Councillor's Reports and Items for future agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agenda. *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*

9.0) Date of the next meeting.
To confirm that Wednesday, the 28th of May 2025 will be the date of the Annual Meeting of the Parish Council. This will follow the Annual Parish Meeting commencing at 7.30pm.

Yours sincerely,



Nicola J Prest
Clerk to the Parish Council.