Minutes of the Annual Meeting of Carleton-in-Craven Parish Council held in the Village Hall on Wednesday the 28th May 2025 at 8.20pm (after the Parish Meeting)

Present: Cllr R Lacy, Cllr. S. Prest, Cllr. N. Clayton-Stead, Cllr. J Taylor, Cllr. F. Wood, Cllr. A. Solloway

25.807 It was resolved that in the absence of the Chair Cllr. Holmes, Cllr. Clayton-Stead would assume the chair for the duration of the meeting.

25.808 Cllr P. Holmes was elected as Chair for the municipal year of 2025/2026 and will sign his Declaration of Office at the June Parish Council meeting.

25.809 Cllr F.Wood was elected as the Vice Chair for the municipal year of 2025/26 and signed the Declaration of Office in the presence of the Proper Officer.

25.810 **Apologies for absence.** Cllr. P Holmes had previously provided his apologies to the Clerk.

25.811 **Declarations of Disclosable Pecuniary and Other Interests**. None declared.

25.812 **Public Participation Period.**

No parishioners in attendance.

25.813 **Minutes**

The minutes to the Parish Council meeting held on 30th April 2025 were approved and signed by the Chair.

25.814 **Finance**

25.815 It was resolved that Cllr Lacy be added to the bank accounts as a third signatory.

25.816 The Parish Council resolved that the requirements of the Annual Governance Statement (Section 1) have been met.

25.817 **Progress Reports**

25.818 It was as the Parish Council has adopted the NALC Model Standing Orders, the revised Standing Orders will be used during the new municipal year. The Clerk advised that these included minor changes to the wording to the councillor's code of conduct and language relating to gender.

Signature of Chair:_____ Date: _____

25.819 The Clerk provided an update. It was decided where the dog signage would be placed and a new sign on the gates to the Recreation Ground. A response has been received from the Tree Office at NYC regarding the Elm tree on Brook View and this was relayed to the Parish Council. It was resolved that the clerk will write to the parishioner who has raised the issue.

It was resolved that wine be purchased to thank Mr Sutton for emptying the dog waste bin at Aire View.

All councillors were reminded about the opening of the New Street garden on Saturday 7th June 2025.

25.820 Cllr Solloway provided a comprehensive update regarding NYC where there has been another reorganisation and a new Chairman elected, Mr George Jabbour. The council is in deficit and some can be attributed to the road works at Kex Gill where there has been an £11million overspend.

25.821 **Planning applications.**

There were no new applications to consider.

25.822 **Financial Matters.**

25.823 The Responsible Financial Officer (Clerk) demonstrated that she had certified the accounts. The Parish Council considered this, approved and signed the accounts in Section 2 of the Annual Governance report**.**

25.824 The following items were presented for payment:

a) Yorkshire Local Council Associations – Sole Trustee of a Charity webinar (Clerk) - £27.40
b) Windle and Bowker Ltd – Payroll services Jan to March 2025 - £28.80
c) Keep Britain Tidy – Dog waste signage - £163.20
d) Mrs NJ Prest- Reimbursement- Bin bags (£1.99), Dog signage (12.68), Aire View bags (£16.98), Dog waste bags (£13.98)
e) Cloud Next – Website hosting 2025/26 - £119.98

Account balances as at 19th May 2025:

Community account - £27,570.71
Business Premium account - £2,020.27 (less the above)

Signature of Chair:_____ Date: _____

25.825 **Items for future agenda**

To discuss how to make better use of the Carleton Courier to publicise the work of the Parish Council,

To discuss the proposal for double yellow lines on Park Lane.

It was agreed that the date of the next meeting to be on Wednesday 25th June 2025.

Signature of Chair:_____ Date: _____