Minutes of the Meeting of Carleton-in-Craven Parish Council held in the Village Hall on Wednesday the 29th October 2025 at 7.30pm.

Present: Cllr. P Holmes, Cllr. R Lacy, Cllr. J Taylor, Cllr. S Prest, Cllr. A. Solloway

25.852 **Public Participation Period.**
One member of the public was in attendance and handed correspondence to the clerk. The Parish Council received an update regarding the Wm. Slingsby celebrations next year. A special beer is being brewed and a portrait has been painted by a parishioner.

25.853 **Apologies for absence.** Apologies and reasons received from Cllrs. N Clayton-Stead and Wood. Approved.

25.854 **Declarations of Disclosable Pecuniary and Other Interests**.
None declared.

25.855 **Minutes**
It was resolved that the draft minutes for the Parish Council held on 27th September 2025 be accepted as true and accurate.

25.856 **Progress Reports**

25.857 The clerk provided all councillors with a proposed budget for 2026/27 based on the costs incurred during the current financial year. Each cost line was carefully considered in turn. Particular points to note were the poor state of some of the Recreation Ground equipment due to the aging wooden frames, and the possible maintenance required to the walls surrounding Townley Plantation and alongside the foot path to the beck (adjacent to the pharmacy). It was agreed that this could be expensive and resolved that reserves be increased in the premium account. The clerk was requested to engage a structural engineer to provide a report regarding the dam side wall. Plans for the Recreation Ground will be discussed again once a report is received from Streetscape.

The precept was discussed and it noted that inflationary pressures may drive up costs next year. Likewise, possible tax rises at the budget may squeeze householders requiring continued prudence in managing the Parish Council's accounts. Cllr. Solloway thought it likely that NYC would seek the maximum increase to council tax bills. It was resolved that in the absence of Cllrs. Clayton-Stead and Wood, the precept be finalised at the November meeting.

25.858 Cllr. Taylor suggested that communication amongst the councillors could be improved , particularly when a response is required from the Parish Council by a specific date. It was resolved that all members commit to checking their council email on a daily basis during the working week.

25.859 The clerk provided an update, beginning by asking for an update from councillors as to attendance at the latest Parish Council Surgery. It was confirmed that no members of the public were in attendance. It was resolved that a Parish Council Surgery be scheduled for the 3rd Saturday in each month with the exceptions of December and July. In addition, it was resolved that the clerk contact Mrs V. Woodhead to request that this be included in future editions of the Carleton Courier alongside other information regarding Carleton organisations.

The clerk advised that she had been in touch with Area 5 and received a quotation for a new grit bin for Leys Close at a cost of £150.00 plus two fills. The annual service cost would be an additional £90.00. It was resolved that the bin be purchased.

The clerk met with Mr M. Day from Streetscape to look at the equipment on the Recreation Ground. Matt advised of possible funding opportunities to enable a replacement of one piece of equipment. A report and costs will be supplied to the Clerk ahead of the November meeting.

As a working party from Carleton-in-Bloom intend to tidy Townley Plantation, it was resolved that the clerk contact Mr J. Waterhouse to seek clarification as to what this will involve. Councillors expressed concern about saplings growing close to the perimeter walls and the damage that a large root system may cause. The clerk advised that she has asked Tree Tops Forestry to inspect the mature trees and assess how best to manage the self seeded saplings.

Cllr Taylor advised that she had looked at the saplings in the Plantation and noted their close proximity to the beck wall. It was resolved that the Clerk seem a quotation to have the saplings removed. Carleton-in-Bloom are to be advised in advance of any action being taken and the reasons why.

The clerk advised that the half yearly audit of the accounts have taken place and were agreed and signed off by Cllr. Clayton-Stead.

25.860 Cllr. Solloway provided an update and highlighted the work of "Make a Difference" litter picking group in Skipton. This is worth investigating in Carleton. Equipment can be requested via Skipton Town Council. A new scheme is to be introduced to deal with household waste. The public will be required to register their vehicles and will only be permitted 12 visits to their local recycling centre per annum.

25.861 **Planning applications.**

The responses to the applications received below were noted:

ZA25/27355/HH: Application for a garage at The Old Chapel, Beck Side, Carleton-in-Craven – Parish Council response: OBJECTION.

ZA25/27401/TPO: Proposed works to an Ash tree subject to a TPO at Westwood, Carleton-in-Craven. Parish Council response: NO OBJECTION.

25.862 **Financial Matters.**

To note and approve the following items for payment:

a) Creative Garden Designs – Heslaker amenity area grass cutting 2025 - £560.00
b) Carleton-in-Craven Village Hall – room hire for October surgery - £6.00
c) Maple Leaf Designs – Safamulch surfacing on Recreation Ground - £3,852.00
d) Windle and Bowker – Payroll services June to September 2025 - £30.24

Account balances as at 27th October 2025:

Community account - £26,549.97
Business Premium account - £2,040.75

25.863 **Items for future agenda**

It was agreed that the date of the next meeting to be on Wednesday 26th November 2025.

The meeting concluded at 9.10pm.

Signature of Chair:_____ Date: _____