Carleton-in-Craven Parish Council

Website: carletonincravenparishcouncil.gov.uk
Clerk: Nicola J Prest, Townley House, 2 Beech Hill Road, Carleton- in-Craven, BD23 3EP
Email: clerk@carletonincravenparishcouncil.gov.uk
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Dear Councillor, 25th September 2026

You are summoned to attend the next Meeting of Carleton-in-Craven Parish Council to be held at the village hall, Carleton-in-Craven, on WEDNESDAY THE 30th of SEPTEMBER 2026 at 7.30pm.

Agenda

1.0) Public Participation Period (15 minutes maximum).

2.0) Apologies. To receive apologies and approve reason(s) for absence

3.0) Declarations of Disclosable Pecuniary and Other Interests

3.1) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members Code of Conduct.

3.2) To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.

4.0) Minutes.

4.1) To approve the minutes of the Parish Council Meeting held on the 26th August 2026 as true and correct records.

5.0) Progress reports: To receive information on the following ongoing issues and decide further action where necessary:

5.1) To fill a Parish Council vacancy by co-option.

5.2) To discuss the Village Hall Management Committee's proposal to change the Trust Deed.

5.3) To review the summer grass cutting season carried out by Willow Hill Cleaning/Mr J Burrill.

5.4) To receive an update from the Clerk.

5.5) To receive an update from Cllr. Solloway

6.0) Planning Matters.

To discuss the following planning applications:

APPLICATION NO: 26/04706/FUL:
PROPOSAL: Full planning for new agricultural building and removal of a wall to create a yard/access drive.

LOCATION: Sixpenny Syke Barn, West Road, Carleton-in-Craven, BD23 3HR

APPLICATION NO: 26/04640/TPO
PROPOSAL: Works to tree the subject of a TPO no. 49/2026 (CRA). 1 no Holly Tree, 1 no Yew, 1 no Alder, 1 no Blackthorn tree.
LOCATION: 7 Carla Beck House, Carla Beck Lane, Carleton-in-Craven, BD23 3BQ.

APPLICATION NO: 26/05045/ful
PROPOSAL: Householder consent for the removal of existing veranda and replacement with conservatory.
LOCATION: 8-9 Brook View, Carleton-in-Craven, BD23 3EX

7.0) Financial matters.

To note and approve the following item for payment:

A) Mr Marc Holliday – Fence repairs at Heslaker amenity area - £60.00
B) Mr Marc Holliday - Woodchip top up on Recreation Ground - £100.00
C) Mr Tim Bucke – Repairs to The Plantation wall and materials - £465.00
D) CPA Horticulture Ltd – Supply and delivery of woodchip for Recreation Ground - £345.60
E) Cllr Prest – Reimbursement for Post mix from Screw Fix - £29.96
F) Willow Hill Cleaning – final invoice for grass cutting summer 2026 - £1568.00

8.0) Councillor's Reports and Items for future agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agenda. *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*

9.0) Date of the next meeting.

To confirm that Wednesday, the 30th October 2026 will be the date of the next meeting of the Parish Council.

Yours sincerely,



Nicola J Prest
Clerk to the Parish Council